



## Communication Process

When a player or parent has questions or concerns regarding the program or a player's individual role on the team, it is essential he/she follow the communication process that has been adopted by the baseball program. This process provides an effective and efficient progression, focused on solving any problem that may develop throughout the season.

### Four Step Action Plan

**Step 1:** The concerned player should approach his immediate coach (ie. a freshman player should first talk with his freshman coach) to schedule a time to discuss his questions or concerns. If the player does not feel comfortable and satisfied with the outcome of this meeting, he should move forward with Step 2.

**Step 2:** The concerned player should request a meeting involving himself, his immediate coach, and the varsity head coach. If the player does not feel comfortable and satisfied with the outcome of this meeting, he should move forward with Step 3.

**Step 3:** A meeting involving the concerned player, parent(s)/guardian(s) of the player, and the appropriate Reavis baseball coaches should be requested by the parent(s)/guardian(s) via e-mail. This e-mail, sent to the varsity head coach, should include a brief explanation of the player/parent concerns. If this meeting does not resolve the situation, the player and his parent(s)/guardian(s) should move forward with Step 4.

**Step 4:** A meeting should be requested involving the concerned player, parent(s)/guardian(s) of the player, appropriate Reavis baseball coaches, and either the athletic director or the principal. If all the parties involved are still not comfortable with the outcome of this meeting, additional alternatives should be discussed to resolve the matter.

### Additional Information

1. The player **must** be in attendance at any meeting involving the player's parent(s)/guardian(s).
2. The performance and ability of other players will not be a subject of discussion. This is contrary to our team values of respect and support.
3. All discussion should focus on individual and specific questions and concerns.
4. Before leaving any meeting, be sure to clarify and summarize your thoughts and feelings. This will ensure that everyone involved has a clear understanding of the meeting's outcome.